



Canadian Society of Addiction Medicine
La Société Médicale Canadienne sur l'Addiction

2019 AGM

October 26th, 2019

7:30 AM – 8:30 AM

Halifax Marriot Harbourfront Hotel

Room: Annapolis

Halifax, Nova Scotia

Chair: Dr. Melanie Willows, President

Minutes

Board Members Present:

Naved Ali	Ron Fraser	Laura Evans	Melanie Willows	Simon Dubreucq
Wael Shublaq	Jenn Brasch	David Martell	Claudette Chase	Morris Marketin
Monty Ghosh	George Budd			

CSAM Members Present:

Kim Lan St. Pierre	Ginette Salvalaggio	Stacey Whitman	Christina Zaganelli
Raju Hajela	J. Thomas Murphy	Richard Wedge	Bonnie MacDonald
Rohit Lodhi	Selene Etches	Brain Fern	Steve Darcy
Kathryn Dong	Adltya Nidumdu	Sharon Koivu	Christine Saveland
Anne Sophie Marsolais			

Call To Order: 7:40am – Dave Martell land acknowledgement

1. Minutes from 2018 AGM in Vancouver are on the CSAM Website: AGM Minutes and reviewed on screen for membership. No amendments to the minutes suggested.
 - Melanie Willows - motion to adopt the minutes from 2018
 - Motion to accept the minutes: Claudette Chase
 - Second: Jennifer Brasch
2. Executive:
 - Presidents Report – Melanie Willows
 - 30 Years of CSAM, 21st conference, acknowledgement to all of those who have contributed to CSAM over this time
 - We need to advocate and look at the evidence of emerging practices – encourage our colleagues and students to look at quantitative evidence rather than qualitative reports
 - Take caution in our field - as we attempt to fix the crisis in our field, we don't create crisis
 - Thank Marilyn Dorozio, acknowledge Karen Mellor
 - Introduction of the board of directors, President Elect and Past President
 - Introduction of new administrative assistant Becca Hebert
 - Thank you to Jenn Brasch and Dave Martell (the conference co-chairs), the conference committee and Ron Fraser for the Fundamentals Course

- Acknowledgement of the work and dedication of Nichole Riese in her work as Manitoba Representative to the Board of Directors.
- Acknowledgement of Morris Markentin (Saskatchewan Board Member) completing his second term, Dave Martell (Maritimes Board Member) completing his first term, and Lisa Walkey (Resident Director) who is now in active practice
- Thank you to the rest of the board for their work and commitment
- Lots to feel excited about moving forward:
 - Improvement in conferences and educational offerings
 - Development of our journal club
 - Ongoing recruitment of new members
 - Policy work and building relationships with other organizations
 - Maintenance of financial stability
 - Completion of our comprehensive review exercise
- Melanie Willows - motion to accept her report.
- Second: Jenn Brasch
- All in favor

3. Review vacant board positions and process for vote – Paul Sobey

- Why be a board member – to make connection, give energy, mentorship and contribute
- Positions that our open are a 4-year term
- You must submit a letter of intent and cv to board to be considered for a position
- If no one stands from the floor, there will be acclimation
- BC/Yukon position – Only individual to apply Dr. Naved Ali – no one in the room wishes to stand
 - Welcome Dr. Naved Ali to the board
- SK Position – interest from 3 members Dr. Rohit Lodhi was the only one to submit cv and letter of intent - no one in the room wishes to stand
 - Welcome Dr. Rohit Lodhi to the board
- MB – if anyone is interested they are to submit a letter of intent and cv to Paul Sobey – it will then come up for election
- A letter will go out to the membership for the Ontario position before Victoria as Jennifer is president elect and will vacate that position
- QB — submitted cv and letter of intent- no one in the room wishes to stand
 - Welcome Dr. Anne Sophie Marsolais to the board
- Members at Large – is there anyone who would like to stand at this position at this time – no one from the floor wishes to stand
 - Welcome back Ron Fraser and Claudette Chase to the board
- Associate member – George Budd – No one for the floor wishes to stand for the position
 - Welcome George Budd to his second term on the board
- Maritime regional director – Vacant by Dave Martell – Dr. Selene Etches submitted cv and letter of intent – no one from the floor wishes to stand for the position
 - Welcome Dr. Selene Etches to the board
- Resident position was collapsed as per a motion at the October 23, 2019 BOD meeting – We will be looking for a fellow or resident in the Victoria to help create a resident’s track for the 2020 conference

4. Treasurer’s Report: (Appendix 1) – Laura Evans

- Total assets \$368,965.00

- Net assets \$306,000.00
 - Net assets continue to rise (rise will not be as much next year because of this year's smaller conference)
 - Major source of revenue is the conference followed by the membership fees
 - Membership fees have gone up from 2017 to 2018
 - Hold \$150,000 in reserve for future years for operating deficit Balance sheet – We will look at investing this money
 - Assets grew from \$217,314.00 to \$368,565.00
 - Main message is that our financial stability of our organization continues to be in place
 - \$50,000 has been kept aside for liquid costs – such as hotel deposits etc.
 - Laura Evans - motion to accept the 2018 Financial Report
 - Second: Monty Ghosh
 - All in favor
 - Laura Evans - motion to retain current accountant MMP based out of Calgary
 - Second: Wael Shublaq
5. Comprehensive Review – Paul Sobey
- Paul explained the rationale for the BOD undertaking a comprehensive review process with the goal of developing a mission and vision statements and strategic goals
 - Wayne Marsh was selected to facilitate the process through a selection committee
 - The final review will go out to the membership to be voted on
 - Dr. Raju Hajela – recommended changing the wording of the mission statement from additions to addiction
6. Acknowledge Student bursary winners:
- Claire Bodkin, Tanya Hauck, Emma Maelde, Jacinta Oyella, Kim Lan St. Pierre, Karen Tang, Emma van Reekum, Ashley Warnock
7. Acknowledge Poster Winners:
- People's Choice Poster Award – Kathryn Dong
 - Best Poster by Student – Leta shams, Meera Grover
8. Acknowledge CSAM certificants:
- Ann Sophie Marsolais, Alvis Yu, Arif Chaudhri, Nader Attalla, Gary Richardson, Randal Mason, Kawai Leong, Jason Datema
9. Acknowledge Lifetime Achievement Award Winner:
- Dr. Meldon Kahan
10. CSAM 2020 Conference
- Victoria – November 12 – 14, 2020
 - CSAM and ISAM joint meeting
 - Inviting all participants to join us!
11. Melanie Willows made a motion to move that the actions of the BOD be approved for the prior 12 months
- Second: Navid Ali
 - All in favor
12. Adjournment: 8:30 am

