

## Minutes

CSAM Conference Committee Meeting

October 7, 2020– 6:00pm MST

Present: J. Brasch      M. Willows      D. Martell      M. Dorozio      R. Fraser  
          A. Warnock      N. Ali            P. Sobey        W. Lamba      A. Marmel  
  
          B. Hebert (Recorder)

Call to Order: 6:03pm – J. Brasch

Adoption of Agenda and any Additions

- No additions to the agenda
  
- 1. Review of Last Meeting Minutes – September 2, 2020 (Appendix 1)
  - Minutes from September 2, 2020 have been accepted and approved – Reviewed by J. Brasch
  
- 2. Review of action items from last meeting:

### **D. Martell**

- Bursary submission selection, after deadline September 30<sup>th</sup> – **Completed**
  - **Handing out 19 applications**
  - **Karen Mellor award has been selected**
  - **Friday Morning – to announce bursary award winners (show a list)**
  - **Do we offer any discounts to the other applications?**
    - **Do not need to offer “finalists” discounts**
  - **Becca - welcome and awards Friday – create a slide with names and institutions**
- Research a social anthropologist to explore diversity in addiction - **Completed**
  - **Social justice symposium – D. Martell read out description**
    - **Feedback:**
      - **W. Lamba – sounds great**
  - **Coming together nicely Helena Hansen – down to the deadline**
  - **Do not call it diversity in addiction label it as social justice**
  - **Another group on Docs on Decriminalization**
  - **Have not finalized speakers**
  - **Have a moderator and discussions**

### **P. Sobey**

- Bursary submission selection, after deadline September 30<sup>th</sup> – **Completed**

## M. Willows

- Bursary submission selection, after deadline September 30<sup>th</sup> - **Completed**

## A. Warnock

- Research a social anthropologist to explore diversity in addiction - **Completed**

## A. Marmel

- Email N. el – Guebaly for complex case preceptor suggestions – cc' M. Dorozio – **Completed**
  - **Panel**
  - **B. Hebert to ask if we can use different people on screen up to 5 and two speakers at a time from different locations**
  - **Deadline needs to be more in the forefront**

## W. Lamba

- Research a social anthropologist to explore diversity in addiction - **Completed**

## B. Hebert

- Mentor Lunch – Operationalize this event – Collaborate with A. Warnock – **Completed**
  - **Logistics are completed**
  - **A. Warnock is to reach out to the mentors asap – secure the participants**
    - **Anyone on this call interested in participating?**
      - **Naved Ali**
      - **Melanie Willows**
      - **Dave Martell**
      - **Ron Fraser**
      - **Wiplove Lamba**
      - **Paul Sobey and Jenn Brasch – BACK UPS**

## 3. Virtual Conference Update

- Schedule is listed
- Exciting announcement: Nora Volkow – COVID Track
- Now at the stage where the speakers have a deadline later this month to upload the presentations
- COVID research data – Have more data if we waited with time
- The track moderators will be introducing all speakers/ presentations – Someone who will be holding the conference together
  - Jenn Brasch - Track 1
  - Paul Sobey - Track 2
  - Alexander Baldacchino - Track 3 Nov12
  - Dave Martell Track 4 Nov 12 and Track 3 Nov 14
  - Marc Potenza - Track 3 Nov 13
  - Naved Ali - Fundamentals Course - Nov 15

4. Marketing & Sponsorship
  - a. Emails – sent biweekly
  - b. Social Media – Please share to up our presence
  - c. Unrestricted Educational Grants – Indivior and Royal College
  - d. Sponsorships – Indivior, Knight Therapeutics, Last Door Recovery, Homewood Health, Canada FASD Research Network (CanFASD)
5. Promoting the Conference
  - a. Is J. Brasch forwarding an email useful to share to individuals' connections?
  - b. J. Brasch to send one out in the next couple weeks
6. Virtual Registration Update
  - a. Currently sitting at 434 registered
7. Trainee Matters
  - a. No Further updates
  - b. Group trainee sessions together on the event website – help students know what is specific
  - c. J. Brasch and B. Hebert to see how we can market these
  - d. Trainee discussion on platform
8. Bursary Program
  - a. See above notes
9. Fundamentals Course
  - a. M. Dorozio sent N. Ali list of items needed to apply for CME credits
  - b. Exceptionally good program – structure will be different due to virtual nature
  - c. All Fundamental speakers have been asked
  - d. One questions period at the end of each block
  - e. Largest challenge is the new speaking limit of 25 minutes/ presentation
  - f. D. Martell – as one of the speakers – must cut presentation in half, how are we going to stop people from talking?
    1. 10 – 15 slides are optimal
    2. Speakers are to rehearse with AV Canada before hand
    3. All speakers to pre-record their sessions N. Ali to ask for pre-record presentations from speakers
  - g. Role is to coax speakers into submitting their presentations
  - h. If posted as a sperate line – make sure we market
10. Lifetime Achievement Award
  - a. Do we want to give a lifetime achievement award this year?
    1. With the nature of this year we are going to defer until 2021
  - b. Ideas for 2021 Ray Baker
  - c. J. Brasch to investigate Ray Baker as a lifetime achievement award – will discuss via email
11. Additional Events – Suggestions and opinions about adding networking events in place of welcome reception/gala dinner
  - a. No need to add additional event to the conference

Next Meeting: Last week in October

- Agenda item for next meeting: Student Research Brief Award

Adjournment: 7:02pm MST – J. Brasch

## **Action Items**

### **Jenn Brasch**

- Look into Rey Baker as a lifetime achievement award recipient
- Look into marketing the Fundamentals as a stand-alone course (if approved)

### **N. Ali**

- Ask Fundamental speakers for pre-recorded videos

### **A. Warnock**

- Continue to ask mentors for the trainee lunch

### **B. Hebert**

- Look into marketing the Fundamentals as a stand-alone course (if approved)
- Send doodle poll for next meeting