

Board of Directors Meeting

Virtual

December 17, 2020

6:00pm MST

Chair: Dr. Jennifer Brasch, President

Minutes

Present: J. Brasch M. Willows D. Martell P. Sobey N. Ali AS. Marsolais
C. Chase M. Ghosh S. Etches R. Tanguay N. el – Guebaly G. Budd
R. Lodhi W. Shublaq B. Hebert (recorder)

Regrets: R. Fraser W. Lamba

Absent: S. Dubreucq

1. Call to Order: 6:04pm MST – J. Brasch
2. Approval of Agenda
 - Addition: Discussion about Membership Committee – C. Chase

**P. Sobey makes a motion to approve the amended agenda.
Second by: W. Shublaq**

3. Minutes from October 17, 2020 (Appendix 1)
 - No edits or changes to the past minutes

**D. Martell makes a motion to approve the minutes from October 17th.
Second by: G. Budd**

4. President's Report:
 - CSAM-SMCA BOD Monthly Meetings
 - B. Hebert sent out a survey with options
 - First Monday and Tuesday of every month were the preferred days
 - B. Hebert to send out an additional survey next week
 - We will give the monthly format a try, see if it works
 - Funding Committee Members
 - The funding committee is looking for one or two more members
 - This committee looks over funding proposals between \$500 - \$5000

- Meet only when there are proposals to review
- B. Hebert to send out interest email for the positions
- Education Committee Chair
 - M. Willows and R. Fraser have agreed to co-chair the Education committee
 - Process of reviewing committee members – look to selectively recruit CSAM-SMCA members based on goals and needs of committee
- 2021 Conference Committee Chairs
 - P. Sobey and D. Martell will co-chair the 2021 conference
 - Looking to develop a new platform for abstract submissions

J. Brasch makes a motion to accept her report.

Second by: M. Willows

5. ISAM-CSAM 2020 Conference Debrief:
 - 844 overall individuals on the conference platform
 - i. 718 attendees
 - We made a profit of \$108,000 which will be split with ISAM
 - J. Brasch showed budget on screen, went through line items
 - Incredible work that the conference committee put into the conference
 - ISAM was extremely impressed with how fast we could transition from in person to a fully virtual conference
 - B. Hebert to send letter to CSAM-SMCA members to join ISAM interest groups
 - B. Hebert to look at overall evaluation reports and create summary
 - D. Martell put an early call out for moderators
 - i. Contact B. Hebert or D. Martell if interested

6. Special Meeting and Proposed Bylaw Changes
 - January 16th at 9:00am MST
 - Very important we have quorum via in person attendance or proxy vote
 - With the proposed bylaw change there is the potential for the BOD to not be made up of a majority of physicians
 - i. With the proposed bylaw changes There will always be minimum 3 physicians on the BOD: president, past president, and president-elect

7. CSAM-SMCA 2021
 - New Projects?
 - How can we contribute to addiction care and research in Canada?
 - Each BOD member was given a few minutes to share their ideas.
 - Round Table Discussion:
 - Membership Benefits – review
 - Developing a granting program

- See addiction work covered by CMPA, have legal consultation with them
- Need more funding committee members
- Have CSAM-SMCA Logo be trademarked
- Executive to review staffing for the CSAM-SMCA head office
- Purchase a new abstract submission platform
- Partner with more organizations in our field
- Be a Strong voice about the definition of addiction treatment
- Develop Outcome measures for addiction treatment programs
- Consider partially funding the president's position to enable the president to do more work on behalf of CSAM, such as attend meetings
- Hire someone who can support the development and coordination of research projects
- Recruit more members for the membership committee
- Identify How to prevent addictions, beginning in elementary school; take an active role in promoting this education
- Important to engage individuals, how we use cultural aspects for treatment
- Have an active Journal club in 2021
- Focus on advocacy
- Peer work/peer-led work
- Create a collaboration platform for education, research, other projects in addictions
- Build a connection to the Pain Society of Alberta
- CSAM-SMCA to start writing their own guidelines in the field of addictions
- Public Engagement – Public Relations to promote CSAM
- Create strategic partnerships
- Latch on to momentum with social justice symposium
- How far are we from the creation of The Canadian foundation of Research in Addictions?
- Dr Brasch thanked everyone for their interest and enthusiasm in suggesting new ideas and projects for CSAM. The Exec will consider how to move forwards with some of these.

8. Next Meeting: January

- B. Hebert to send out calendar invite

9. Adjournment: 6:58pm MST – J. Brasch

Action Items:

Becca Hebert

- Monthly BOD Meeting Survey
- Send out interest email for funding committee positions
- Send letter to CSAM-SMCA members to join ISAM interest groups
- Look at overall evaluation reports and create summary

CSAM-SMCA Executive

- Review suggestions from brainstorming sessions