

Board of Directors Meeting

Virtual

April 13, 2021

5:30pm MST

Chair: Dr. Jennifer Brasch, President

Present: J. Brasch M. Willows D. Martell P. Sobey N. Ali AS. Marsolais

G. Budd M. Ghosh S. Etches R. Tanguay N. el – Guebaly R. Lodh

R. Fraser K. Lee B. Nofle S. Dubreucq B. Hebert (recorder)

Regrets: W. Shublaq

Absent: C. Chase

Minutes

1. Call to Order: 5:33pm MST – J. Brasch
2. Approval of Agenda
 - a. No additions to the agenda

Motion by P. Sobey to accept the agenda.

Seconded by: K. Lee

3. Review Minutes from March 9, 2021 (Appendix 1)
 - a. Minutes from last meeting have been reviewed and approved.
 - b. P. Sobey to still complete action items
 - c. C. Chase to still complete action items

Motion by M. Willows to accept the minutes from March 9, 2021.

Seconded by: N. Ali

4. Round Table Introduction: New Ontario BOD Member – Dr. Brooke Nofle
 - a. K. Lee introduced B. Nofle to CSAM-SMCA BOD
5. President's Report – J. Brasch

- a. Conference website page is now live
- b. As of Thursday, the Abstract submission portal will be open and will be open for submissions until June 14th
- c. D. Martell and J. Brasch had a meeting with CCSA regarding a partnership in writing practice norms about Quality Standards
- d. CCSA is looking for feedback on Canada's Low Risk Alcohol Drinking Guidelines – can be found on the CSAM-SMCA website

Motion by J. Brasch to accept her presidents report.

Seconded by: P. Sobey

- 6. Regional Representative Reports
 - a. AB – Received 2.4 million grant for outpatient care
- 7. Report from Education Committee
 - a. Fundamental planning is underway
 - i. R. Fraser has sent out invites to speakers
 - b. First meeting of the Education Committee will be on April 26th, 2021
 - c. Brainstorm ideas that the education committee could look into or work on for next projects:
 - i. Advanced pharmacotherapy course
 - ii. Practical pharmacotherapy course
 - iii. Pharmacology of Fundamentals
 - iv. Clinical Application of Pharmacotherapy
 - v. Initiate buprenorphine – How To
 - vi. Pain & Addiction (educational resources) – being a curator of this content
 - vii. Curation vs Creation
 - viii. "just in time decision support". Focusing products for clinicians that are very narrow in focus, easily readable and very accessible at the point of care
 - ix. Recourse of Education programs and sites – repository on the website
 - 1. Good project to hire the correct person with an academic background
 - 2. 20/30 hours of work
 - 3. Putting it on the website could apply a cost if B. Hebert's skills
 - x. Think about an original way to present this product – Make it worth looking at
 - 1. Look at the META:PHI materials
 - xi. Public Education – offering webinars for the general public
 - 1. Stigma reduction
- 8. 2020 End of Year Financial Update (Appendix 2) – P. Sobey
 - a. Shared financial report shared on screen

- b. B. Hebert and P. Sobey met with accountant from MNP
- c. Organization is in good shape
- d. Recommendation to keep \$150,000 in the bank account and invest or spend the other \$100,000
 - i. CSAM-SMCA Executive to meet and discuss options on how to invest these extra funds
- e. Foundation?
 - i. Cost of maintaining a foundation at this point will not give us a benefit
 - ii. Normally a foundation is created to grow money
 - iii. A foundation must have a separate BOD from the non-profit
 - iv. Tax implications are the same for a non for profit and a foundation

P. Sobey makes a motion to accept the treasurers report.

Seconded by: N. Ali

- 9. Report from Membership Committee (Appendix 3) – C. Chase & S. Dubreucq
 - a. Deferred till next meeting
- 10. Report from CJA – N. el - Guebaly
 - a. Would like to see more synergy between CJA and CSAM-SMCA
 - b. Can articles from the CJA be discussed at the CSAM-SMCA Journal Club?
 - i. A. Bahji and M. Ghosh to discuss
 - c. ISAM Exam
 - i. October 2, 2021 in the Toronto airport
 - d. ISAM Conference will be virtual in November
- 11. Adjournment – 6:24pm MST – J. Brasch

Action Items:

J. Brasch

- > Discuss CSAM-SMCA financials with the Exec at the next meeting

P. Sobey

- > Call CMPA and ask them to provide information about certain practices will be covered or not
- > Create logo trademark proposal for funding committee

C. Chase

- > Send email with information on the Mother and Child Program to D. Martell