

Board of Directors Meeting

Virtual

September 14, 2021

5:30pm MST

Chair: Dr. Jennifer Brasch, President

Present: J. Brasch M. Willows D. Martell G. Budd S. Etches M. Ghosh
 B. Noftle R. Tanguay N. Ali W. Shublaq P. Sobey D. Martell
 N. el – Guebaly AS. Marsolais N. Bootsman E. Knight R. Fraser C. Chase
 B. Hebert (recorder)

Regrets: K. Lee S. Dubreucq

Absent: C. Chase

Minutes

1. Call to Order: 5:33pm MST – J. Brasch
2. Approval of Agenda & Additions
 - a. ISAM Update - N. el-Guebaly
 - b. Journal Club – M. Ghosh

Motion by J. Brasch to accept the agenda.

Seconded by: M. Willows

3. Review Minutes from July 20, 2021 (Appendix 1)
 - a. Minutes from July 20th have been reviewed and approved

Motion by J. Brasch to accept the minutes from July 20, 2021.

Seconded by: S. Etches

4. President's Report
 - a. Medical Student SIG
 - i. N. Ali and B. Noftle will co-lead the SIG with [Marika Moskalyk](#), a medical student at Queen's
 - ii. Group has officially launched
 - iii. A letter has been developed to invite medical students to join the group

- 1. if anyone can assist with distribution to medical students at their institution, please email B. Hebert
 - iv. Plan to create a series of webinars focusing on careers in addiction medicine
 - v. Request for Regional Mentorship - one on one mentorship of medical students with interest in addictions
 - 1. suggest to Create a list a regional mentor, specifically in addiction medicine
 - 2. Develop a list of elective opportunities for when students can travel to other medical schools again
 - vi. Specific events – events at conference planned for students
 - b. J. Brasch is participating in a provincial table on expanding treatment of substance use disorders post pandemic in Ontario
5. ISAM Items:
 - a. Addiction News – <https://www.cbc.ca/news/canada/british-columbia/addiction-specialist-doctors-drug-testing-conflict-of-interest-1.6169076>
 - i. Should we create a statement of pros and cons regarding this article?
 - ii. Should we have a statement on conflict of interest?
 - iii. D. Martell to fact find with the Policy Committee

Are we in favor of having the CSAM-SMCA Policy Committee create a statement regarding conflict of interest?

All in favor

- b. ISAM Exam
 - i. Considering offering the ISAM exam with established test centers in cities across North America
 - 1. N. el- Guebaly looking for feedback on these test centers--if you have used one, please contact Becca.
6. Journal Club
 - a. Looking for help with Journal Club
 - b. Takes M. Ghosh around 2 or more hours to review and write analysis of each article
 - i. Ongoing time investment, difficult for M. Ghosh to manage
 - c. Suggestion to ask Addiction Medicine Fellows to each review an article
 - i. M. Ghosh offered to help guide these volunteers and review the PowerPoints they create - happy to provide to support
 - ii. 2 articles/journal club
 - iii. J. Brasch, M. Willows, E. Knight, M, Ghosh – to ask residents and fellows if they would like to participate
 - iv. Reach BBCSU through P. Bach – E. Knight will contact

- v. suggestion to Use a statistician to professionally troubleshoot the analysis of each article

7. Proposal To Revise Membership Categories – P. Sobey

- a. J. Brasch shared appendix #2 on screen
- b. Last year, a Special Resolution was made to amend the Bylaws to enable all regulated health professionals to become full voting members. As per the Bylaws, a Special Meeting was called to vote on the Resolution. Unfortunately, we did not reach quorum and the Resolution failed
- c. Membership classes in the bylaws are not clearly outlined
 - i. Do not need to change the bylaws to change membership categories and the criteria for membership
- d. The executive would like to propose the following resolution:

Be it resolved that membership categories and criteria shall be

Membership Classes and Conditions. There shall be three (3) classes of Members: Voting, Associate and Honorary.

Voting Member. Subject to the Act, a Voting Member must be a registrant of a Canadian healthcare self-regulatory and licensing body (a “Regulator”) and be in good standing and registered to practice by that Regulator, or a PhD level researcher whose area of research is addiction. Each Voting member shall be entitled to notice of and to vote at all meetings of the Members of the Corporation. Each Voting Member must be involved in addiction medicine, and may, on application, be eligible for membership as a Voting Member.

Associate Member. Subject to the Act, an Associate Member must be involved in addiction medicine and may, on application be eligible for membership. An Associate Member shall be entitled to receive notice of and attend all meetings of Members but shall not be entitled to vote at such meetings.

Honorary Members. Subject to the Act, each Honorary Member shall be entitled to notice of and to attend all meetings of Members and shall be entitled to vote at such meeting providing they meet criteria for admission as a Voting Member. Any person may be appointed an Honorary Member by a majority decision of the Board of Directors by reason of outstanding service to the Corporation.

- e. Discussion, questions/revisions:
 - i. This is an opportunity for CSAM-SMCA to represent the entire addiction field “team”
 - ii. Use and purpose of doing this is to raise our profile and represent all regulated health professionals in Addiction Medicine

- iii. One of things we struggled with last year was determining eligibility of voting members to become a BOD member
 - iv. If this motion is adopted, then a fee structure needs to be discussed and BOD membership needs to be discussed (only voting members can become BOD members)
 - v. there was some discussion about Special Interest groups for different regulated health professions
 - vi. concerns that physicians could become a minority of CSAM-SMCA BOD members
 - vii. discussion about composition of BOD
 - viii. Must have a resolution with the composition of the BOD for the AGM.
 - f. J. Brasch proposes that the CSAM-SMCA executive take this back and bring to the annual BOD meeting in October for discussion
8. Conference Committee Update – P. Sobey/ D. Martell
- a. Looking for track moderators
 - i. Contact B. Hebert if you would like to volunteer
9. AGM and Annual BOD Meeting – J. Brasch
- a. Annual BOD Meeting – October 16, 2021, 9:00am – 12:00pm MST
 - i. Committee Reports
 - b. AGM – October 17, 2021, 10:00am – 11:00am MST
10. Review Vacant & Potentially Vacant BOD Positions – J. Brasch
- a. C. Chase has stepped down from her position on the BOD
 - i. 1 BOD member at large position vacant
 - b. 1 regional position available
11. Next Meeting: Annual BOD - October 16, 2021, 9:00am MST
12. Adjournment: 6:32pm MST – J. Brasch

Action Items:

D. Martell

- > <https://www.cbc.ca/news/canada/british-columbia/addiction-specialist-doctors-drug-testing-conflict-of-interest-1.6169076> - Take to the Policy Committee and fact find

J. Brasch, M. Willows, E. Knight, M, Ghosh

- > Ask residents if they would like to participate and review articles for CSAM-SMCA Journal Club
- > Reach BBCSU through P. Bach – E. Knight

Exec--review and revise resolution regarding membership categories and criteria prior to the Annual BOD meeting.