

CSAM-SMCA Conference Committee Meeting

December 1, 2021 – 6:00pm MST

Minutes

Present: D. Martell J. Brasch M. Willows W. Lamba N. Bootsman
R. Fraser. A. Allaway M. Bomboir. L. Fiorante B. Hebert (recorder)

Regrets: A. Warnock N. Ali

Call to Order: 6:00pm MST – D. Martell

Adoption of Agenda:

- No additions to the agenda

Review of Last Meeting Minutes November 3, 2021 (Appendix #1)

- Minutes from November 3rd, 2021, have been reviewed and approved

New Business:

1. Confirmation/introduction of committee members
 - a. Round table introduction of committee members
 - b. N. Bootsman and D. Martell (sidekick!) will co-chair the 2022 CSAM-SMCA conference
 - c. W. Lamba, A. Allaway and M. Bomboir have joined the 2022 committee
 - d. The committee has determined that it would be valuable to have an individual with lived/living experience on the committee
 - i. B. Hebert to put a call for individuals into the December newsletter and on social media - CV/ Deadline January 15th
 - e. The committee would like to have at least one trainee on the committee
 - i. J. Brasch to reach out to A. Warnock to see if she is still interested in sitting on the committee
 - ii. B. Hebert to send out an email to trainees if A. Warnock is no longer involved

2. 2022 initial planning

- a. As planning begins for the 2022 conference D. Martell and N. Bootsman will delegate tasks to the committee members
- b. M. Willows has volunteered to take the lead on the 2022 Fundamentals course and the bursary applications
- c. R. Fraser alongside M. Willows will take the lead of the 2022 Fundamentals course
- d. Potential structure for the Fundamentals Course
 - i. Use the Fundamental recordings from 2021
 1. These are to be viewed prior to the conference by attendees
 2. The original speakers will make themselves available for Q&A through the virtual platform chosen
 3. These videos will need to be reviewed to make sure production value is adequate to view in 2022
 - ii. Fundamentals (part #2) would be offered in person at the conference
 1. Looking for it to be more case based, hands on, practical, small group learning, clinical scenarios, interactive etc.
 - iii. W. Lamba is happy to help run a pilot project with a smaller group
 - iv. N. Bootsman has organized a course-based virtual curriculum the following points have helped with zoom fatigue and interaction:
 1. Smaller groups
 2. Assign people to present the case
 - v. How to engage our attendees in social activities virtual and/or in person
 1. Appoint a recreational Director

3. Track Themes

- a. Approach CSAM-SMCA committees to see if they want to put any presentations together
- b. Pre-establish research brief sessions
 - i. Advertise certain categories/topics

- ii. Encourage abstracts in certain areas
 - c. Ensure conference remains balanced with all topics on addiction
 - d. When opening the call for abstracts have certain language on the website stating exactly what we are looking for
 - e. Committee to complete a mini needs assessment
 - i. Petition to find out what people are interested in
 - ii. Diversity, inclusion, and equity
 - iii. Look at 2021 end of event evaluations
 - f. Increase the number of workshops and practical skills sessions
- 4. Potential 2022 Plenary Speaker
 - a. Honora L. Englander MD | OHSU People | OHSU
 - b. <https://www.ohsu.edu/providers/honora-l-englander-md>
 - c. Do some further research to see if we can find any speaking references
- 5. Start brainstorming the theme of the conference
 - a. B. Hebert to create google shared doc for next meeting

Next Meeting: Second week in January, Wednesday, 6:00pm MST

Adjournment: 6:55pm MST – D. Martell

Action Items:

J. Brasch

- Email A. Warnock to see if she is interested in remaining on the 2022 Conference planning committee

B. Hebert

- December newsletter – Call for individuals with lived/living experience to sit on planning committee
- Create Conference Theme google doc for the next meeting