

Board of Directors Meeting

Virtual

April 12, 2022

5:30pm MST

Chair: Dr. Jennifer Brasch, President

Present: J. Brasch M. Willows D. Martell G. Budd E. Knight

B. Noftle N. el – Guebaly N. Ali K. Lee N. Bootsman

M. Lamont D. Crockford L. Fiorante (recorder)

Regrets: P. Sobey AS. Marsolais

Absent: S. Etches R. Fraser S. Dubreucq M. Ghosh

Minutes

1. Call to Order: 5:34pm MST – J. Brasch

2. Approval of Agenda & Additions

- No additions to the agenda

Motion by J. Brasch to accept the agenda

Seconded by: M. Willows

3. Review Minutes from March 08, 2022

- Minutes from March 08th have been reviewed and approved

Motion by J. Brasch to accept the minutes from March 08, 2022

Seconded by: N. Ali

4. President's Report – J. Brasch

- Update on call for Abstracts submissions -
 - Under revision, hoping to launch week of April 18th
 - Deadline for call for Abstract submissions will be at the end of May

- Royal College has released the practice eligible route to achieving the certificate of added competence in Addiction Medicine
 - 17-page document, requires 6-9 references
 - No timeline to complete

**Motion by J. Brasch to accept the President's Report
Seconded by K. Lee**

5. Conference Committee Report – D. Martell, N. Bootsman

- Intention Survey report, shared by N. Bootsman
 - Attendance for In-person vs virtual
 1. target goal of 250 in person and minimum of 200 people virtual
 2. Confirming the conference will be a Hybrid event
- Theme - What's Next: The Future of Addiction Medicine in Canada
- Call for Abstracts – J. Brasch
 - Most people will be asked to present live and invited to submit a prerecorded presentation for the on-demand conference viewing
 - Expanding abstract types –
 1. Symposium presentation – 4-6 presentations
 2. Workshop presentation – will not be prerecorded or recorded live
 3. Oral Presentation – will be prerecorded
 4. Poster Presentation – will be prerecorded
 5. On-demand Presentation – virtual only
 6. TED-Style presentation
 7. Storytelling presentation – will not be prerecorded
- Scientific Committee – D. Martell
 - In process of forming a scientific committee to review abstracts
- Course offerings
 - Fundamentals
 - Vega Project – Inter partner violence
 - INHSU course – INHSU would like to present 2 different course offerings
- Keynote speakers – please email ideas - D. Martell
- Lifetime Achievement Award – please email names to be put forward for consideration - D. Martell
- Sponsorships for conference
 - Work is in progress for expanding sponsorships for the conference

- Awards Committee Update – K. Lee
 - Looking for new members to join the committee – email K. Lee or L. Fiorante (admin@csam-smca.org)
 1. allied health professionals
 2. non board members
 3. students

Motion by D. Martell to accept the Conference Committee update
Seconded by: J. Brasch

6. Education Committee Update – M. Willows
- Fellowship Directors meeting was held on April 07, 2022
 - Open house – end of May or beginning of June
 - Google doc has been set up for ideas
 - Fundamentals course will be held in person on Sunday (Nov. 06) of the conference

Motion by M. Willows to accept the Education Committee update
Seconded by: D. Crockford

7. Discussion on UBC BC Substance Use Conference
- Link to the conference is <https://ubccpd.ca/learn/learning-activites>
 - Consideration of CSAM-SMCA participating in a virtual booth
 - CSAM-SMCA interested in possible partnership to promote each conference
8. Next Meeting: May 10, 2022, 5:30pm MST
9. Adjournment: 6:17pm MST – J. Brasch

Action Items

- J. Brasch – send AFC application document to N. el- Guebaly and M. Willows
- D. Martell- in the process of forming a Scientific Committee to review abstracts
- D. Martell – email names for Keynote speakers and Lifetime Achievement Award
- K. Lee – looking for new members to join the Awards Committee